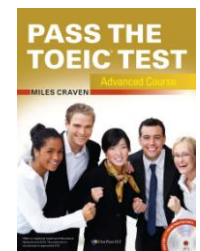
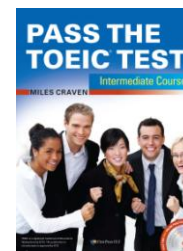
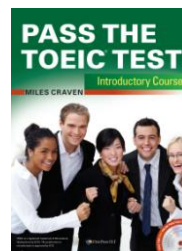


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## TOEIC Word List

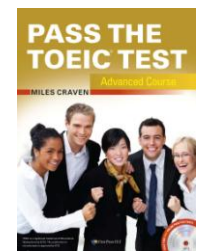
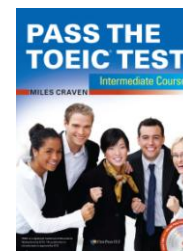
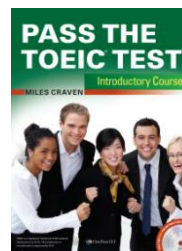
Here is a list of over 1000 words and phrases that are commonly used in the TOEIC test.

<b>A</b>	advantage	anxious
ability	advantageous	apologize
abroad	advertise	appeal
absolutely	advertisement	appetizer
accept	advice	appliance
access	advise	applicant
accessible	affect	application
accident	afford	apply
accommodate	affordable	appoint
accommodation	agency	appointment
accomplish	agenda	appreciable
accomplishment	agree	appreciate
according	agreeable	appreciation
accordingly	agreement	appreciative
accounting	agricultural	apprentice
accurate	aid	approach
achieve	aim	appropriate
acquire	airline	approve
act	aisle	approximate
actually	alarm	arbitrate
adapt	allow	area
adapter	alternative	argue
additional	ambitious	argument
adequate	amend	arrange
adjust	amount	arrangement
adjustment	amusing	assemble
administration	analysis	assess
admire	analyze	assets
admit	announcement	assign
admittance	annoying	assignment
advance	annual	assist
advanced	anticipate	assistance

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assume

attach

attachment

attend

attendance

attentively

attract

audience

audit

authority

authorize

availability

available

avoid

awareness

awkward

## B

background

backpack

baggage claim

balance

bank

bankrupt

barcode

bargain

basic

behave

belongings

beneficial

benefit

beverage

bid

bill

binder

blanket

block

board

boarding pass

boardroom

boast

book

boost

bored

borrow

bother

bottom line

branch

brand

briefcase

briefing

broadcast

broaden

browser

brush

budget

bulletin

## C

cabin crew

cafeteria

calculate

calculation

calculator

campaign

cancel

cancellation

candidacy

candidate

capacity

capital

career

careless

cash

cashier

cause

cautious

celebrate

celebration

cell phone

certificate

certification

chain

chain store

chair

chairman

chairperson

characteristic

characterize

charge

charity

cheap

check in

check out

chef

circumstances

claim

claimant

classification

classify

clerk

client

climate

closure

coach

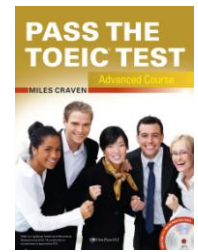
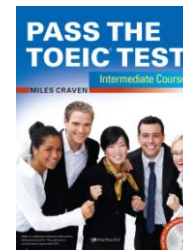
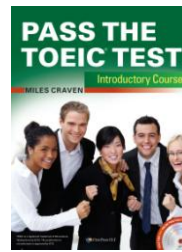
code

collect

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commence  
commission  
commit  
committee  
common  
commonly  
commute  
commuter  
company  
comparable  
compare  
compatible  
compensate  
compensation  
competent  
competition  
competitive  
competitor  
complain  
complaint  
complete  
complex  
complexity  
compliment  
complimentary  
comply  
comprehensive  
compromise  
compulsory  
concede  
concern  
conclude  
conclusion  
concourse  
condition

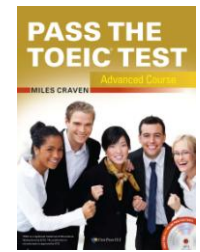
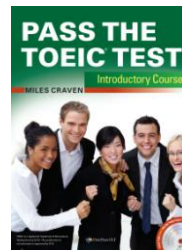
conduct  
confirm  
confirmation  
confusion  
connect  
connection  
consequence  
consider  
considerable  
consignment  
consist  
consistent  
consistently  
constant  
constantly  
construction  
consult  
consultant  
consume  
consumer  
contain  
container  
continual  
continuation  
continue  
contribute  
contribution  
control  
control panel  
convenient  
conveniently  
convince  
convincing  
corporate  
corporation

cost  
counter  
courier  
cover letter  
coverage  
coworker  
crash  
credentials  
credit  
criteria  
critical  
criticize  
crowd  
crowded  
crucial  
cruise  
currency  
current  
custom  
customer  
customs  
cutting edge  
cycle  
**D**  
daily  
damage  
deadline  
deal  
debit  
debt  
decision  
decorate  
decrease  
dedicate  
deduct

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defect  
defective  
definite  
definitely  
degree  
delay  
delete  
delight  
delighted  
deliver  
delivery  
demand  
demanding  
demonstrate  
depart  
department  
departure  
depend on  
dependence  
deposit  
description  
designate  
desperate  
dessert  
destination  
detail  
detailed  
detect  
deterioration  
determine  
determined  
develop  
developer  
development  
device

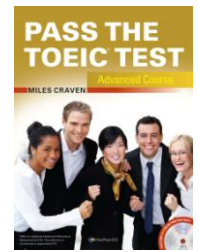
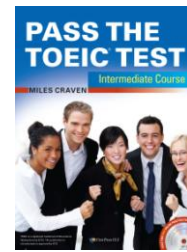
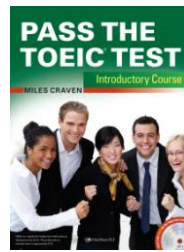
diagnose  
differential  
director  
disagree  
disagreement  
disappointing  
disconnect  
discount  
discrepancy  
discrimination  
discuss  
discussion  
dish  
dismiss  
dismissive  
display  
disposable  
dispose  
dispute  
disruption  
distinctive  
distinguish  
distribute  
distribution  
dividend  
document  
donate  
donation  
double  
download  
downsize  
downturn  
downward  
dramatic  
drastic

drastically  
draw  
drawer  
drive  
drop  
dull  
duration  
duty-free  
**E**  
earn  
earnings  
economical  
economize  
economy  
effective  
effectively  
effectiveness  
efficiency  
efficient  
efficiently  
elderly  
electrical  
elevator  
embark  
emergency  
emphasize  
emphasize  
employ  
employee  
employer  
employment  
enable  
enclose  
encourage  
endurance

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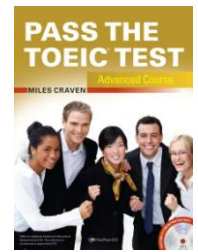
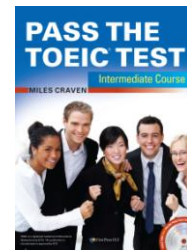
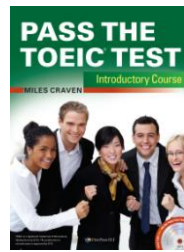
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- |                  |             |                  |
|------------------|-------------|------------------|
| endure           | experienced | flight           |
| engineer         | experiment  | flight attendant |
| engineering      | exploration | fluctuate        |
| enhance          | explore     | fluctuation      |
| ensure           | express     | focus            |
| enterprise       | extend      | focused          |
| enthusiastic     | extension   | fold             |
| enthusiastically | external    | folder           |
| entitlement      | <b>F</b>    | force            |
| entrée           | facilities  | forecast         |
| environment      | facility    | foreign          |
| environmental    | factor      | forget           |
| equivalent       | factory     | forgetful        |
| essential        | fail        | form             |
| estimate         | failure     | forward          |
| evaluate         | fair        | founded          |
| event            | famed       | frank            |
| evidence         | fare        | frankly          |
| evolve           | fault       | fuel             |
| exact            | faulty      | fulfill          |
| examination      | favor       | function         |
| examine          | fax         | functional       |
| excel            | feature     | fundraising      |
| excellent        | fee         | furniture        |
| excursion        | feedback    | further          |
| executive        | field       | <b>G</b>         |
| exhibit          | figure      | gesture          |
| expand           | file        | goal             |
| expansion        | fill out    | goods            |
| expect           | finance     | gradually        |
| expectation      | financial   | grievance        |
| expenditure      | financial   | grill            |
| expense          | firm        | growth           |
| expensive        | fix         | guarantee        |
| experience       | flexible    | guidelines       |

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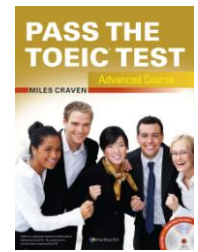
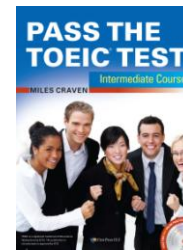
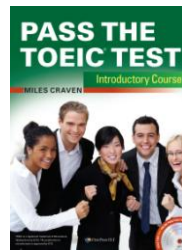
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<b>H</b>	inclined	inventory
haggle	include	invest
handle	inclusion	investigate
handy	income	investigation
harbor	inconvenience	investment
harmful	increase	invite
hazardous	indicate	invoice
head office	indication	isolate
headquarters	individual	issue
hesitate	individually	item
hesitation	inexperienced	itemize
hide	infer	itinerary
highlight	inflate	<b>J</b>
highly	inflation	jealous
hike	influence	jeopardize
hire	influential	jeopardy
hold	information	jobless
homepage	input	join
host	inquiry	joint
<b>I</b>	install	journal
identification	installation	journey
identify	insurance	judge
imaginative	insure	justice
immediate	intend	justification
immediately	intention	justify
impact	intently	<b>K</b>
impatient	intern	keen
implement	internal	keep
imply	international	knock
imply	internship	know
impression	interrupt	knowledge
improper	interview	knowledgeable
improve	invaluable	<b>L</b>
improvement	invent	label
incentive	invention	labor

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lack  
landlord  
laptop  
launch  
law  
lay off  
leak  
lean  
lease  
leisure  
lend  
liability  
license  
licensing  
lie  
limited  
limousine  
list  
livestock  
loan  
lobby  
local  
locate  
log on  
log out  
loyal  
luggage  
luxurious  
luxury  
**M**  
maintain  
maintenance  
major  
manage  
managerial

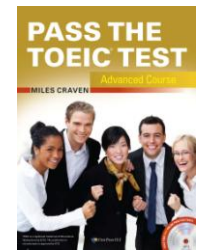
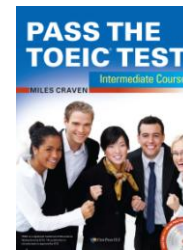
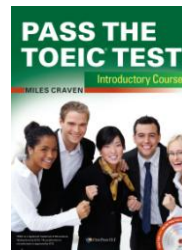
mandatory  
manufacture  
manufacturing  
marketing  
mechanic  
medic  
medical  
medication  
medicine  
meeting  
membership  
memo  
memorandum  
mention  
merchandise  
mere  
merge  
merger  
mileage  
million  
mishear  
misleading  
misrepresent  
monitor  
monument  
mortgage  
motivate  
motivation  
**N**  
napkin  
narrow  
narrowing  
neighborhood  
network  
nominate

nomination  
notice  
notify  
**O**  
objection  
objective  
obligation  
oblige  
obtain  
obviously  
occupation  
occur  
officer  
official  
onward  
operate  
operation  
opinion  
opportunity  
optimistic  
order  
organization  
organize  
organized  
original  
outline  
outlook  
outstanding  
overall  
overdraft  
overseas  
overtime  
overview  
owe

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**P**

package  
package tour  
parcel  
parking lot  
participant  
particularly  
passenger  
patent  
patented  
patience  
payment  
perform  
performance  
permanent  
permission  
permit  
personal  
personalized  
personnel  
persuade  
pessimistic  
plant  
platform  
pleasant  
plow  
plug in  
plumber  
point  
pointless  
policy  
polite  
politician  
politics  
poll

pollute  
popular  
popularity  
position  
postpone  
postponement  
potential  
power  
practical  
practically  
predict  
predictable  
prefer  
preference  
premises  
prepare  
present  
presentation  
press  
prevent  
prevention  
price  
priceless  
principal  
principle  
priority  
private  
probability  
probably  
probationary  
process  
profession  
professional  
profile  
profit

profitability  
profitable  
progress  
progressive  
prohibit  
project  
promote  
promotion  
prompt  
promptly  
properly  
property  
protect  
protection  
publicity  
publicize  
purchase  
purpose  
pursue

**Q**

qualification  
qualifications  
qualify  
questionnaire  
quotation  
quote

**R**

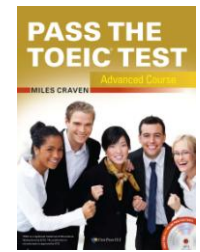
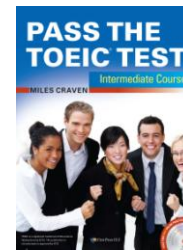
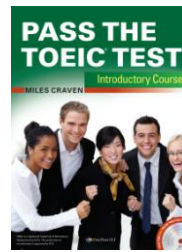
raise  
range  
rare  
rate  
rational  
raw materials  
reach



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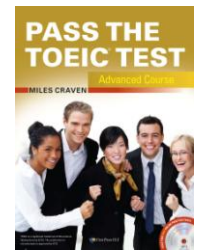
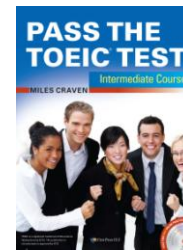
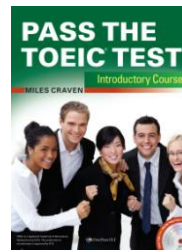
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- |                |                |                |
|----------------|----------------|----------------|
| realize        | relaxation     | respond        |
| rearrange      | release        | responsibility |
| reasonable     | relevant       | responsible    |
| reasonably     | remain         | restore        |
| receipt        | remarkable     | restructure    |
| receive        | remind         | résumé         |
| recent         | reminder       | retail         |
| reception      | remittance     | retire         |
| receptive      | remove         | retirement     |
| recipe         | remuneration   | review         |
| recognize      | renovate       | revise         |
| recommend      | renovation     | revised        |
| recommendation | rent           | right away     |
| recruit        | repair         | rival          |
| recruitment    | repayment      | roadside       |
| reduce         | repetitive     | roughly        |
| reduction      | replace        | route          |
| redundant      | replacement    | runway         |
| refrigerator   | report         | <b>S</b>       |
| refund         | represent      | salary         |
| refundable     | representative | sale           |
| refusal        | request        | salvage        |
| refuse         | require        | sample         |
| regarding      | requirement    | satisfactory   |
| regardless     | reschedule     | satisfied      |
| regional       | rescue         | satisfy        |
| register       | resemble       | save           |
| registration   | reservation    | scene          |
| regret         | reserve        | scenery        |
| regular        | resign         | schedule       |
| regularly      | resist         | scrutinize     |
| regulate       | resolve        | search engine  |
| rehearse       | respect        | secluded       |
| reject         | respectable    | secretarial    |
| relax          | respectful     | secretary      |

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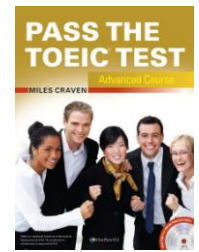
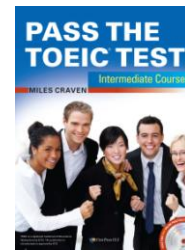
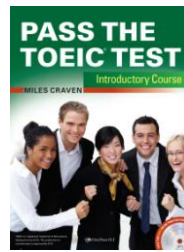
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- |               |              |                |
|---------------|--------------|----------------|
| select        | stare        | temporary      |
| selection     | starter      | tenant         |
| selective     | stationery   | terminate      |
| seminar       | steep        | terrible       |
| senior        | stock        | terrific       |
| serious       | strategic    | theoretical    |
| service       | strategy     | theory         |
| several       | streamline   | thorough       |
| shape         | strike       | tidy           |
| sharp         | studio       | tip            |
| shift         | submit       | tour           |
| shine         | subscribe    | tourism        |
| shipment      | subscription | tourist        |
| shipping      | subsidiary   | towel          |
| shortage      | suggest      | tower          |
| shuttle       | suggestion   | track          |
| sightseeing   | suit         | trade          |
| significant   | suitability  | tradition      |
| simplify      | suitable     | traffic        |
| situation     | supervise    | training       |
| slump         | supervision  | transfer       |
| software      | supplier     | transform      |
| solar         | supply       | transformation |
| spacious      | support      | transit        |
| spare part    | supporter    | transportation |
| spare time    | surrounding  | tremendous     |
| specialize    | suspicious   | trend          |
| specialty     | switchboard  | trial          |
| specification | systematic   | triumph        |
| specify       | <b>T</b>     | trust          |
| spectator     | takeover     | turnover       |
| stable        | target       | <b>U</b>       |
| stadium       | tax          | unconditional  |
| staff         | technical    | understand     |
| stapler       | technician   | unfavorable    |

PHOTOCOPIABLE FREE RESOURCES

# Pass the TOEIC® Test

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unfortunately

uniform

unspoiled

unwrap

upcoming

update

upgrade

upset

upstairs

utility bill

utmost

utterly

## V

vacancy

vacant

vacation

vaccination

valuables

varied

variety

various

vendor

venture

venue

virus

vital

## W

wage

walkway

warehouse

warn

warning

warrant

warranty

wastage

waterproof

wealth

website

weight

welfare

wholesale

win

withdraw

withdrawal

workplace

workshop

worth

worthless

wrap

## X

X-ray

## Y

yearly

yield

youth

## Z

zero

zone

### Ideas for using the TOEIC® Word List

- Write the translation next to each word. Cover the columns and test yourself!
- Write each word you don't know on a small card. Write the translation on the back. Carry these "flash cards" with you and test yourself regularly throughout the day.
- Make sentences using each word. Learning words in context is very effective.
- Choose the most useful words. Then use a dictionary to make a list of related words.

Enjoy!